

# UNIVERSITY OF WESTERN SYDNEY LAW STUDENTS' ASSOCIATION ELECTION KIT

This document has been prepared in accordance with the Constitution and Regulations of the UWSLSA.

**THE 2011**

**UNIVERSITY OF**

**WESTERN SYDNEY**

**LAW STUDENTS'**

**ASSOCIATION**

**ELECTION.**

This kit has been prepared by the UWSLSA Electoral Officer for the purposes of the 2011 UWSLSA Election. It contains all of the necessary information relating to the Election. All forms referred to in this document can be downloaded from [www.uwslsa.com.au](http://www.uwslsa.com.au).

The Ballot for the election of the Executive and Committee Members of the Association for 2012 will be conducted between 13 October 2011 and 26 November 2011.

ALL MEMBERS OF THE ASSOCIATION ARE ENCOURAGED TO VOTE & OR NOMINATE FOR POSITIONS ON THE EXECUTIVE & OR COMMITTEE OF THE UWSLSA.

## ESSENTIAL DATES

**12 October 2011** - Ballot opens. Nomination forms may be submitted and votes collected.

**3 November 2011** - Nominations for Executive and Committee Positions close.

**4 November 2011** - Information of nominees for Executive and Committee Positions close.

**26 November 2011** - Ballot closes and results announced at Annual General Meeting.

### Notification Date

Any inquiries regarding the election should be addressed to the the Electoral Officer, Timothy McGrath via e-mail at: [ipp-uwslsa@student.uws.edu.au](mailto:ipp-uwslsa@student.uws.edu.au)

## QUALIFICATION TO VOTE & NOMINATE

Any person intending to nominate or vote in the Ballot must be a "financial member" of the UWSLSA. A financial member is a person who has:

- paid the membership fee; and
- lodged an application form with the UWSLSA prior to midnight **3 November 2011**.

Any nomination form or vote received from a person or in favour of a nominee who is not a financial member on 3 November 2011 will **not** be counted.

## NOMINATIONS

Each person nominating for either an Executive or Committee position must submit a nomination in the prescribed form signed by the nominee and seconded by a financial member of the UWSLSA. Both the nominee and seconder must be eligible to vote at the time the form is submitted.

If a person intends to nominate for more than one position a nomination form for each respective position must be submitted.

The form must be submitted by no later than midnight **3 November 2011**. Any nomination received after this time will not be accepted for the purposes of the Ballot.

Nomination forms can be downloaded from the UWSLSA website.

## DISCLOSURE INFORMATION

Upon submitting a nomination form, each nominee must submit a Nominee Disclosure form by e-mail addressed and sent to the Electoral Officer at [ipp-uwslsa@student.uws.edu.au](mailto:ipp-uwslsa@student.uws.edu.au). All information contained in the Nominee Disclosure form will be circulated in a letter to all UWS law students on **4 November 2011** by e-mail sent from the UWSLSA School of Law e-mail database.

## IMPORTANT CONTACT DETAILS

Any inquiries regarding the Ballot or conduct of the Ballot should be directed to the Electoral Officer by downloading a complaint form from the UWSLSA website and e-mailing it to the Electoral Officer.

## RIGHT TO VOTE

All eligible voters are entitled to cast a ballot at any time on or before 10 am 26 November 2011. Ballots remain confidential.

## VOTES & VOTING

Votes must be cast in the prescribed form which can be downloaded from the UWSLSA website:  
[www.UWSLSA.com.au](http://www.UWSLSA.com.au)

In order for a vote to be valid it must be:

- in the prescribed form ('ballot paper');
- legible and correctly state the identity of the nominee and the position for which they are nominating;
- signed and dated by an eligible voter;
- state the current University of Western Sydney student number of the voter; and
- received by the Electoral Officer on or before **10 am 26 November 2011.**

Any vote which does not satisfy the above requirements will not be accepted for the purpose of the Ballot.

A voter may only cast one vote and only one vote will be accepted from each eligible voter. Where the voter casts more than one vote, the earliest of the votes cast will be counted to the exclusion of all others for the purpose of the Ballot.

Where a ballot paper contains more than one nominee or a list of nominees, the voter may place a line through the name of one or more of the nominees and sign and date next to each such line with the effect that the vote will be counted in favor of those nominees whose names do not have such a line placed through their name.

A voter may replace the name of any nominee with any other nominee on their ballot paper by striking out the name of the nominee stated as outlined above and writing the name of the nominee for whom they wish to vote and signing and dating the amendment.

## **NOMINATION & BALLOT SUBMISSIONS**

Ballot and/or nomination forms may be submitted by either of the following:

- depositing them into the UWSLSA mail box in the Campbelltown Campus Law Building; or
- scanning a copy of the original form and sending it via e-mail from the voter or nominee's UWS Student e-mail.

## **CONDUCT OF THE BALLOT**

The ballot is open to all eligible voters. Engaging in conduct which is designed or intended to result in any person voting in a particular way through pressure or unreasonable or illegal coercion is strictly prohibited and any person engaging in such conduct is liable to be dealt with by the UWSLSA in accordance with its Constitution and Regulations.

All complaints regarding the conduct of any person or group of persons in relation to the ballot should be made to the Electoral Officer by completing a complaint form which can be downloaded from the UWSLSA website and sending it to [ipp-uwslsa@student.uws.edu.au](mailto:ipp-uwslsa@student.uws.edu.au).

All complaints will remain confidential and will be dealt with by the Electoral Officer.

## **ELECTORAL RESULTS**

The results of the ballot will be announced at the UWSLSA Annual General Meeting on 26 November 2011.

**UNIVERSITY OF WESTERN SYDNEY LAW STUDENTS' ASSOCIATION**

**NOMINEE DISCLOSURE FORM**

Please provide the following information for circulation to all law students of the University of Western Sydney for the purposes of the 2011 Ballot.

NAME AND ANY ALIAS OR ASSUMED NAME OF  
NOMINEE: .....

TITLE OF POSITION FOR WHICH NOMINATION IS BEING  
SUBMITTED: .....

BIOGRAPHICAL INFORMATION INCLUDING:

Degree(s) being studied: .....

Year of study:.....

Expected year of graduation from law degree:.....

Any other biographical information:.....

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I ..... declare that the information contained in this document is to my knowledge true and accurate and consent to it's disclosure to all law students of the University of Western Sydney. I acknowledge that the University of Western Sydney Law Students' Association has no control over the use for which this information may be put once it has been circulated to all law students and do not hold the Association responsible for the use of this information by third parties who obtain it as a result of that disclosure.

Signed.....

Date.....

